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SAPC-3579
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MEMORANDUM FOR: Project Contracting Officer 6 February 1956

SUBJECT : Suppliers' Progress Reports

1. I believe it would be useful to me and also to the Deputy Project Director and the Director of Operations if your staff would summarize very briefly and comment on progress reports received from the various suppliers.

2. What I have in mind is an essentially non-technical report which might be only a few sentences in length and which would express your judgment as to the rate of progress, evidence of slippage, principal difficulties being encountered, etc. Since presumably study these reports as they are received, the writing of a note of this sort should not prove too burdensome. Would you let me know informally your reaction to this suggestion.

g. m. bis
RICHARD M. BISSELL, JR.
Project Director

Attachments:

Cyl-3652 & #1 3652/A
Cy 1-3603 & 1 3603/A

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RMB:djm

1-Addressee

2-RMB Chrono

3-Dep Pro. Dir - Dir of Ops

4-Project Chrono

5-Project Reading (Route thru first)

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